NATIONAL ACADEMIES   *Sciences*
Engineering
Medicine

GULF RESEARCH PROGRAM

Adaptive Capacities for Transformation Planning Grants: Frequently Asked Questions

1. **Can sub-awardees (such as community-based organizations) on the award also charge an indirect fee of 20%?**
    Yes. Any group, organization, or institution who has an individual named on the Project Team (i.e., Project Director or Key Personnel) may include indirect fees, up to 20%, on the budget template. This includes all sub-awardees.

2. **Will a grant opportunity for implementation be made available?**
    Yes.

3. **Will you be eligible for an implementation grant if you have not received a planning grant?**
    No.

4. **Can any of the funding from the planning grant be used for implementation?**
    No. Planning and Implementation Grants will be two separate awards. As a result, there will be no carryover between awards. Any leftover planning grant funds not spent by the end of the period of performance must be returned to the GRP.

5. **Can the projects be science-based or community-driven or do they have to be both?**
    Activities supported by an ACT Planning Grant should be both science-based and community-driven.

6. **Are there any best practices or approaches for doing ethical community-engaged research you would recommend?**
    Yes.

    Newman SD, Andrews JO, Magwood GS, Jenkins C, Cox MJ, Williamson DC. Community advisory boards in community-based participatory research: a synthesis of best processes. Prev Chronic Dis 2011; 8(3). http://www.cdc.gov/pcd/issues/2011/may/10_0045.htm Accessed November 19, 2025.

7. **Do we need to design our own evaluation framework for the funding opportunity?**
    No.

8. **How many people should be on the project team?**
    The project team (i.e., Working Group) should include the Project Director and Key Personnel. Overall, working groups should consist of individuals from at least three of the following groups, organizations, or institutions: nonprofits (including community- and faith-based organizations), foundations (public charity), academia, and local government.

9. **Where can I access additional resources to help me with my proposal?**
   This shared google drive contains a variety of public resources from past ACT meetings, including agendas, slides, and concept maps.